

## *Guidelines for Adapting Books*

### ***Physically altering the book***

Taking a book apart	<p>Present one page at a time (less stimulation; promotes focus)</p> <p>Mount on sturdy surface (construction paper, card stock, cardboard, foam board)</p>
Book protection	<p>Photocopy the pages to preserve the original book</p> <p>Place book pages in plastic 3 hole sheet protectors &amp; put in binder</p> <ul style="list-style-type: none"> <li>• Cardboard, file folders cut in half, or card stock placed between sheets increases stability</li> </ul> <p>Laminate pages or place clear contact paper over the book page</p> <p>Put pages in press-and-seal clear plastic bags; punch holes and put on key rings</p>
Book manipulation/stabilization	<p>Easel for vertical access</p> <ul style="list-style-type: none"> <li>• Commercial</li> <li>• Homemade</li> <li>• Recycled</li> </ul> <p>Page holders</p> <p>Gutters on blackboard or floorboard</p> <p>Nonslip rug mat</p> <p>Rough Velcro on back of book</p> <p>Page fluffers - add foam, weather stripping, sponge, giant paper clips or bag clips, etc. to book pages to create spaces pages for easy page turning.</p>
Text Augmentation	<p>Textual changes</p> <ul style="list-style-type: none"> <li>• Foam letters (good for one or two words on a page)</li> <li>• Letters mounted on surface (cardboard, foam board, craft foam)</li> <li>• Glue and glitter</li> <li>• Puffy paints</li> </ul> <p>Enlarge print of text</p> <ul style="list-style-type: none"> <li>• Photocopy at 120% on 8.5 x 11 paper</li> <li>• Enlarge font in software, e.g., Word</li> <li>• Overhead projector</li> <li>• Sentence strips</li> </ul> <p>Modify the font (bold, italic, shadow)</p>

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### **Physically altering the book (Continued)**

Text replacement	Sentence strips Sticky notes Alternative communication system <ul style="list-style-type: none"><li>• Boardmaker</li><li>• PECS</li><li>• PixWriter</li><li>• Sign language</li><li>• Writing with Symbols</li></ul> Audio version of text
Selected text viewing	Block out sections of a page <ul style="list-style-type: none"><li>• Cover words with paper</li><li>• White out words</li><li>• Replace with printed alternative</li><li>• Page frame emphasizing one part of the picture</li></ul> Direct focus of the reader on: <ul style="list-style-type: none"><li>• One word in the text</li><li>• A character</li><li>• An image</li><li>• One word to simplify the amount of information and facilitate focus</li><li>• Highlighter tape to emphasize:<ul style="list-style-type: none"><li>• Words/phrases/sentences</li><li>• Key vocabulary</li><li>• Problem words</li><li>• All of the characters</li><li>• Actions/words</li></ul></li></ul>
Creating an alternative format for a book	If no extra copies of the book are available and/or if you want access to the book via the computer: Photo copying <ul style="list-style-type: none"><li>• Then you can outline specific areas/objects for emphasis</li><li>• Use correction fluid to white out to lighten dark areas on photocopy</li></ul> Scanning <ul style="list-style-type: none"><li>• Color available</li><li>• Black &amp; White</li></ul>

## *Guidelines for Adapting Books*

### ***Physically altering the book (Continued)***

Creating an alternative format for a book (continued)	<ul style="list-style-type: none"> <li>~ Print and color in pictures (keep colors true to text/book)</li> <li>~ Markers are best for contrast and clarity</li> <li>• If coloring limited, do background to maximize visual perception</li> <li>• Transfer to paint program               <ul style="list-style-type: none"> <li>~ To emphasize lines</li> <li>~ To lighten sections of the picture</li> </ul> </li> </ul> <p>Include images from other sources</p> <ul style="list-style-type: none"> <li>• Web</li> <li>• Digital photos</li> <li>• Real pictures that relate to the story</li> </ul>
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### ***Commercially Available Products***

Big books	Available for many popular young children's books
Black and white masters	Available for many popular books
Reading series	<p>Books on the computer</p> <p>Start-to-Finish Books - high interest, low reading level</p> <p>Living Books series (IntelliKeys alternative keyboard overlays are available)</p>
Books that talk	<p>Popular context/characters</p> <p>Early grade levels</p>

### ***Non-picture books/may have some graphics***

Insert Graphics	To support access to content
Text to speech/electronic text (etext)	Some software programs will read text aloud to the user, e.g., more recent versions of Word, Write Out:Loud, IntelliTalk II, shareware programs, & text readers, e.g., Kurzweil 3000, WYNN, eReader & Read & Write Gold
Rewrite text	Simplify text content by rewriting text at a lower grade level
Annotate text	<p>Add graphics</p> <p>Add definitions to the text</p> <p>Add explanations to the text</p> <p>Add comprehension or clarifying questions in the middle of the text</p> <p>Add questions relating to the student's experience</p>
Create multimedia versions of stories/poems/songs	Multimedia software, e.g., PowerPoint, Kid Pix Deluxe, IntelliPics, etc.

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Audio	Make your own recordings <ul style="list-style-type: none"> <li>• Older student records</li> <li>• Volunteer read</li> <li>• Teacher read during story time</li> </ul>
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### ***Non-picture books/may have some graphics (Continued)***

	Commercial <ul style="list-style-type: none"> <li>• Reading for the Blind &amp; Dyslexic</li> <li>• Perkins school for the blind</li> </ul>
Write your own stories	Identify the reading level of your student Use raps, poetry or repeating lines of text For older students use teen magazines/popular movies

### **Creating extension activities/activity kit**

Props	Real objects, stuffed animals, toys, pictures laminated and/or backed with foam (3-D),
Retell the story	Orally Puppets Pictures iMovie Videotaping
Raps and songs	
Hands-on activities using story characters/vocabulary/plot <ul style="list-style-type: none"> <li>• Matching (lotto)</li> <li>• Sorting into categories</li> <li>• Games, board games and others, e.g., Jeopardy, I Want to Be a Millionaire, etc.</li> <li>• Mazes</li> <li>• Word rings</li> <li>• Make letters/words out of clay, Play Dough, etc.</li> </ul>	Manipulatives - props, art projects, etc. <ul style="list-style-type: none"> <li>• Making the abstract concrete for:               <ul style="list-style-type: none"> <li>• Students with developmental delays</li> <li>• Students with learning disabilities</li> <li>• Students with low vision or blindness</li> <li>• Visual &amp; kinesthetic learners</li> </ul> </li> </ul>
Story starters for writing stories	A question or beginning line(s) of a story
Illustrations/photos for sparking interest and discussion	Can be used as story starters
Expand on information introduced in the story	Find related fiction/non-fiction books, web sites, etc.